

Dear Parents and Caregivers

The Department of Education's policy on Voluntary Contributions, Charges and Fees requires schools to outline the schedule of voluntary contributions and charges each year. The John Butler Primary College Board has endorsed the 2022 schedule. Broken into three sections, costings represent the maximum that could be charged to assist you to calculate all costs that may be incurred throughout the school year.

This schedule does not apply to those students who pay full fees in accordance with the conditions of their Australian entry visa. Families of students holding a 457 visa will receive separate information about the fees applicable to this visa class, while all other visa class holders that fees are applicable to are advised to contact Education and Training International (ETI), a group that manages fee paying students on behalf of the Department of Education.

## 1 Voluntary Contributions and other Voluntary Approved Requests

The total amount of contributions requested from parents/caregivers has been set per table below:

College Voluntary Contributions	Cost
1 Child	\$60.00
2 Children – Family Discount 10%	\$108.00
3 or More Children – Family discount 25% (calculated per family)	\$135.00 (3 children) \$180.00 (4 children) and so forth...

These charges are in accordance with the School Education Act (1999) and School Education Regulations (2000). Money collected will be used to supplement school expenditure in the curriculum learning areas. While the contributions are voluntary the quality of our teaching and learning program will be maximised when each family makes its contribution. Your contribution will be used to supplement school funding for the purchase of resources needed in the provision of the learning program activities.

Voluntary Approved Activities include school fundraising and P&C fundraising activities. Participation in these activities is purely on a voluntary basis and may involve sponsorship for an activity or a donation. Parents will be made aware of these activities and P&C activities through the College newsletter and Connect Notices.

***Voluntary payments received are channelled into acquisition and expenditure streams that translate directly into improving the student experience at JBPC. Supplementing learning programs, purchase of targeted resources, equipment and enhancements to our school environment are some examples of these funding initiatives. Income is expended in the year it is received, to ensure students and families enjoy the benefits, opportunities, extension programs, resources and upgrades afforded from their financial gratuity.***

**Thank you All; we are so grateful to receive these generous voluntary contributions**



***Our aim is to raise our community's contribution rate to at least 80% for the benefit of all our children (2021 rate – 41.04% up from 37.80% in 2020).***

## 2 Charges for Extra Cost Optional Components

A breakdown of estimated charges for your child's participation in incursions, excursions, activities, etc. for 2022 have been endorsed by the College Board and set out in the table included in this section. Students will only incur costs when they participate in a particular event. All activities chosen are aligned to curriculum, often acting as a springboard into a topic, or to reinforce prior learning. Students' benefit from the opportunity to experience a range of courses, mechanisms of delivery, engaging content and different styles which can awaken and appeal to students who enjoy varied ways of learning. Incursions and excursions as outlined are optional and if no payment is received, an alternative educational activity will be provided for your child.

**Participation in any event or activity is confirmed once full payment is received prior to the event, by RSVP date**

## Prepayment/Upfront payment option to create credit in student's accounts

There is capacity to prepay amounts to cover expected charges upfront prior to all events, or make ad hoc lump sum or regular payments to 'smooth' costs over the year. Funds are credited against your child/ren's student account and deducted on receipt of signed permissions to attend, as an event occurs.

*The credit (if any) at the end of the year will always be rolled over to the next year until your child leaves the school, at which time any balance will be automatically transferred to siblings. If there are no siblings, due to processing costs, credit under \$5.00 will be deemed a donation to John Butler PC. Credit over \$5.00 will require written instructions to clear – you can choose to donate to the school, pass onto another student or have the funds returned by direct credit into your bank account. These requests must be in writing with bank details clearly noted. Residual amounts less than \$5 without instructions, are subject to Govt. unclaimed monies policy.*

Payment Plans can be negotiated by arrangement; please contact the Manager Corporate Services. The plan will need to commence well in advance of the event and payments made in accordance with the agreed schedule.

The amounts indicated on the schedule represent the **maximum** charged for scheduled activities in 2022. Payments of the following charges are not required at the time of finalising payment of contributions.

The charges schedule includes costs associated with:

- Specific learning activities, available to **all** students, but conditional on a payment being made prior to commencement of the activity.
- Specific learning activities, available to **selected** students, but conditional on a payment being made prior to commencement of the activity.

Description	K	PP	1	2	3	4	5	6
In-term Swimming (bus fare & pool entry)		60	60	60	60	60	60	60
Incursions/Excursions	90	140	140	150	160	160	160	160
College Camp/Graduation Shirts								500
Early Years Extension Program (\$10 per year) (PEAC x 3 rounds per year. Price ranges from \$10 -\$100 per round)			10	10	10	45	Range 35-215	Range 30-300
Instrumental Music School Service (IMSS) rental of instrument							110	110
Sporting Events (example interschool sports / local competitions / special programs)			10	10	20	30	60	60

### 3 Items for Personal Use in the Educational Program (Personal Items List)

Your child's Personal List for 2022 (Booklist) outlines the items that your child (ren) will require for their personal use during the year.

The prices for materials provided by Campion are competitive but you are under no obligation whatsoever to use this service. I wish to make you aware that the school receives a commission from Campion for the sales of these Personal Items Lists and the prices have been discounted accordingly to remain competitive.

Your child will need to have the listed materials each college day and as a number of these are consumable, it may be necessary to replace some of these items throughout the year. We have consulted with each year group to ensure all items listed are essential and therefore the total cost to parents/carer's minimal.

**Please feel free to use stationery items from previous year(s) if still in working condition:**

***Reduce, Reuse, Re-purpose, And Recycle!***

You can also, if you choose, pay the Voluntary contributions at this time. Campion collects this on the college's behalf.

If you have an enquiry relating to the topic of Voluntary Contributions and Charges, please contact the College Administration.

Yours faithfully

***Dr Catherine Kapiteyn***

Principal  
12<sup>th</sup> October 2021