

Principal

ICT Use Image Disclaimer

Dear Parents/Guardians

There are an increasing number of opportunities throughout the school year to use digital technologies such as computers, ipads, cameras and video cameras, to display, reproduce and enhance the work of our students. These creative and educational opportunities are sometimes used in class displays, work samples, in the college newsletter, on the college intranet (which is accessible only within the college), in computer assisted tasks and on the college website.

The college will not publish your child's image or samples of work for any other purpose other than the enhancement and education of our students, for the general public education and the college and in some cases for the production by teachers of a digital record of events of their teaching during the academic year. In these instances we will not seek your approval for usage. Only first names and class/year groups will appear with the work when placed online.

Whilst every effort will be made to protect the identity of your child, the Department of Education cannot guarantee that your child will not be identified from the image or work. However there may be times when we wish to use children's work samples, photographs or video images <u>outside the college community</u>. For situations such as those listed in the boxes on the disclaimer form, we seek your permission for your child's involvement covering the period of their enrolment at John Butler Primary College.

Please read the disclaimer form and tick the appropriate boxes and return the form to the front office on completion. If you wish to amend or change these options at a later date please visit the front office and complete a new form.